



# RICHMOND

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## **Planning & Zoning Commission Meeting Minutes**

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Monday, November 4, 2019, at 5:00 P.M.

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The Planning and Zoning Commission for the City of Richmond, Texas met in a regular meeting on Monday, November 4, 2019 at 5:00 p.m. Chairman Pittman, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Larry Pittman (Chair)

Katherine M. Graeber-Kubelka (Vice Chair)

Ernest Hogue

Noell Myska

Libby King

Staff in attendance: Jose Abraham, Planning Director; Mason Garcia, Associate Planner; Jordan Adams, GIS Specialist; Christine Cappel, Public Works Administrative Manager; Howard Christian, Assistant City Manager; Lori Bownds, Building Official; and Gary Smith, City Attorney.

Commissioner Pittman introduced agenda A2, public comments and asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Commissioner Pittman introduced agenda item B1., and B2., Review and approval of the minutes from October 7, 2019 regular meeting. Commissioner Pittman noted that the minutes from October 7, 2019 regular meeting erroneously indicates November 4, 2019, the next meeting date to be Tuesday instead of Monday on page 1 of 1. Commissioner Hogue moved to approve the minutes with an amendment to rectify the error. The motion was seconded by Commissioner King. The vote for the motion was unanimous.

Commissioner Pittman introduced agenda item B2., stating that the next Planning and Zoning Commission meeting will be on Monday, December 2, 2019 at 5:00 p.m.

Mr. Smith, City Attorney informed that the City Commission is scheduled to have a special meeting on Monday, December 2, 2019 at 4:30 p.m. to discuss fiscal evaluation techniques and development mechanisms such as impact model, reinvestment zones, and public improvement districts. Commissioner Pittman and Mr. Smith discussed recent Texas legislative changes pertaining to public comments. Mr. Smith confirmed that all our public meetings are in compliance with the new requirements, which allows individuals to speak on each item on the agenda.

Commissioner Pittman introduced agenda item C1., Review and recommendation of a final report to City Commission for a final plat – Harvest Green Sec 29 – 17.55 acres of land – 59 Lots – 2 Blocks – 4 Reserves. Commissioner Hogue stated that he would abstain from participating on any agenda item related to Johnson Development activity. Mr. Garcia, Associate Planner presented the staff report and stated staff’s recommendation of conditional approval of the proposed final plat based on addressing four (4) comments listed in the report. Commissioner Kubelka moved to forward staff’s recommendation of conditional approval to the City Commission. The motion was seconded by Commissioner King. The vote for the motion was unanimous.

Commissioner Pittman introduced agenda item C2., Review and recommendation of a final report to City Commission for a final plat – Harvest Green Sec 25B – 26.58 acres of land – 78 Lots – 3 Blocks – 5 Reserves. Commissioner Hogue continued to abstain from participating on any agenda item related to Johnson Development activity. Mr. Garcia, Associate Planner presented the staff report and stated staff’s recommendation of conditional approval of the proposed final plat based on addressing two (2) comments listed in the report. Commissioner King moved to forward staff’s recommendation of conditional approval to the City Commission. The motion was seconded by Commissioner Kubelka. The vote for the motion was unanimous.

Commissioner Pittman introduced agenda item C3., Review and recommendation of a final report to City Commission for a final plat – Veranda Section Thirty– 16.88 acres of land – 65 Lots – 3 Blocks – 3 Reserves. Commissioner Hogue continued to abstain from participating on any agenda item related to Johnson Development activity. Mr. Abraham, Planning Director presented the staff report and stated staff’s recommendation of conditional approval of the proposed final plat based on addressing one (1) comment listed in the report. Commissioner Kubelka moved to forward staff’s recommendation of conditional approval to the City Commission. The motion was seconded by Commissioner Myska. The vote for the motion was unanimous.

There being no further business to be brought before the Planning and Zoning Commission, Commissioner Pittman adjourned the meeting at 5:12 p.m.

Approved:

  
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Larry Pittman, Planning and Zoning Commission Chair