



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

600 Morton Street

City Commission Room

Richmond, Texas 77469

Tuesday, June 19, 2018, at 8:00 A.M.

RICHMOND HISTORICAL COMMISSION MINUTES

The Richmond Historical Commission for the City of Richmond, Texas, met in a regular meeting on Tuesday, June 19, 2018 at 8:00 a.m. Cindy Drabek, Chairperson, called the meeting to order at 8:00 a.m. A quorum was present, with the following members in attendance:

Karen Bleil
Cindy Drabek
Becky Haas
Lonnie Meadows
Claire Rogers
Jess Stuart

Staff in attendance: Jessica Duet, Planning Director/Historic Preservation Officer; Gary Smith, City Attorney; Lori Bownds, Building Official; Jose Abraham, Planner II, and Jordan Adams, GIS Specialist.

Chairperson Cindy Drabek declared the meeting open.

Chairperson Drabek introduced agenda item number A2., public comment. She asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairperson Drabek introduced agenda item B1. and B2., review and approve minutes from May 15, 2018, and announce the next Richmond Historical Commission meeting on July 17, 2018. Commissioner Haas motioned to approve the Consent Agenda. Commissioner Meadows seconded the motion. The vote was unanimous for approval.

Chairperson Drabek introduced agenda item C1a., Downtown Richmond Updates. Commissioner Haas reported on the following updates:

1. The video night presenting "Downtown Richmond" was great.
2. The Gallery Baroness business will stay in Jesse Matta's Post Office building.
3. The business has been generally slow in downtown Richmond due to graduations and other events.

Chairperson Drabek moved agenda item C1b., Community and Museum Events, off the agenda.

Chairperson Drabek introduced agenda item C2a., discussion and action on a final report to City Commission for a proposed Historic District mural policy. Ms. Jessica Duet, Historic Preservation Officer, briefed the Commission on points from the previous meeting about proposed mural regulations on locational requirements, materials, design, color, building maintenance, and applications processes for Certificates of Appropriateness. She informed the Commission that she researched City of Rosenberg's mural regulations and could only find they were working within the guidelines of the "Main Street Program". Ms. Duet went on to state there could be other considerations to factor for the regulations including allowance of murals higher than eight-feet; allowance of only the same brand for primer, paints, coatings, or adhesives so the mural is less prone to fading; documentation of all paint selections for retouches and repaints; schedule of inspections; and allowance of murals on Medium Density Overlay (MDO) boards. The Commission wanted to add language into the regulations where the building owner had to sign the application for the mural. City Attorney, Mr. Gary Smith, stated the mural regulations also needed to state no obscene material allowed. Commissioner Haas motioned to approve the mural regulations as proposed by the Historic Preservation Officer with amendments to reflect the allowance of murals higher than eight-feet; allowance of only the same brand for primer, paints, coatings, or adhesives so the mural is less prone to fading; documentation of all paint selections for retouches and repaints; schedule of inspections; allowance of murals on Medium Density Overlay (MDO) boards; owner signature on application; and no obscene material. Commissioner Meadows seconded the motion. The vote was unanimous for approval.

Chairperson Drabek introduced agenda item C2b., update on Wayfinding Signs. Ms. Jessica Duet presented the Richmond Historical Commission with an illustration of the Wayfinding Signs. She explained the sign item color in black will be white on the finished signs. She told the Commission there will be 13 locations for the signs and the City is currently in the process of finalizing the contract. She stated the signs will be installed and finished inspection by September 30.

Chairperson Drabek introduced agenda item C2c., "Richmond Landing" property development update. Ms. Duet stated staff had reviewed a site plan for this property and

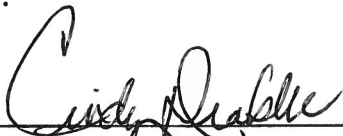
issued comments to the applicant in August 2017. However, the scope of work for the project changed in March 2018 and staff met with the applicant and owner. At that time the owner only wanted to construct the access road. She stated staff met with the applicant and owner in March 2018 but a revised site plan has not been submitted to date. Ms. Duet further stated she had no other update to give on the property.

Chairperson Drabek introduced agenda item C3., discussion on 101 South 3rd Street. Commissioner Haas led a discussion on the state of the property located at 101 South 3rd Street. She gave a handout with pictures of 101 South 3rd Street dated June 18, 2018. Commissioner Haas stated the Winfred Family owns the property but the taxes are delinquent. The case is going to trial today for the taxes. She stated Oscar should be able to pay the delinquent taxes on the property. Commissioner Haas also spoke on the condition of the structure. She stated the structure was vacant and has a dirt floor. Commissioner Haas questioned Mr. Gary Smith if the City could take the property for unpaid taxes. Mr. Smith responded the City could take the property for unpaid taxes.

Chairperson Drabek introduced agenda item C4., update on outside stairs and second floor door located at 310 Morton Street Rear, Mrs. Lori Bownds. Mrs. Bownds gave a presentation to the Richmond Historical Commission. In the presentation she stated 310 Morton Street Rear had not been approved for occupancy use upstairs. She stated the building owner, Mr. Jesse Matta, submitted plans for outside stairs and a door to the Building Department on May 30, 2018 and the plans were approved by the Building Department on June 1, 2018. Mrs. Bownds further stated construction had not begun on the project. The Richmond Historical Commission asked for clarification on the location of the door and stairs on the rear of the building. Mrs. Bownds indicated the existing window is going to be enlarged for the door and the stairs will be to the right of the door. She emphasized the project was a life and safety issue for the business.

There being no further business to be brought before the Richmond Historical Commission, Chairwoman Drabek adjourned the meeting at 8:52 a.m.

Approved:



Cindy Drabek, Richmond Historical Commission Chair