



City of Richmond Public Works Coordination Form



Project Name:	
Project Address:	
Project Contact Person Name:	
Office Number:	Cell Number:
Fax Number:	Other:
List of all work to be performed:	
Proposed Start Date:	

Check "v" the services to be installed:

Water or Sewer Tap		Fees	v
Residential	5/8-Inch Meter on Pre-Tapped 1-Inch Service Connection	\$750	
	1-Inch Meter on Pre-Tapped 1-Inch Service Connection	\$950	
	5/8-Inch T-off Meter for Irrigation	\$500	
Commercial	Commercial, Apartment or Commercial Irrigation Connection	Three times District Cost \$2,850 for 1" Meter \$4,200 for 2" Meter	
	Community Benefit Association	District Cost \$1,400 for 2" Meter	
	Nontaxable Entity	To be calculated by District's Engineer	
Relocation of Pre-Tapped Service Connection		Two times District Cost \$1,900 for 1" Tap \$2,800 for 2" Tap	

PROVIDE A SKETCH OF THE SITE OR PLANS. INCLUDE ALL INFORMATION REQUIRED: DIRECTION OF NORTH, STREET NAMES, PROPERTY LINES, ETC., AND EXISTING UTILITIES, WATER METER AND SEWER LINE. FAILURE TO PROVIDE COMPLETE INFORMATION WILL RESULT IN PLAN REJECTION AND RETURN OF ALL PLANS. THANK YOU.

AS A COURTESY, THE BUILDING DEPARTMENT WILL SUBMIT YOUR INFORMATION TO CUSTOMER SERVICE IN ORDER TO OPEN A UTILITY ACCOUNT: PLEASE INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$160 WHICH INCLUDES THE VERANDA APPLICATION FEE OF \$10 AND A \$150 DEPOSIT.

CITY OF RICHMOND  
BUILDING DEPARTMENT  
600 MORTON STREET, RICHMOND, TEXAS 77469  
PHONE: 281-232-6871; FAX: 281-238-1215

