



City of Richmond Building Department
600 MORTON STREET • RICHMOND, TEXAS 77469-3105
 PHONE 281 / 232-6871 • FAX 281 / 238-1215

APPLICATION FOR MESSAGE ESTABLISHMENT LICENSE -- CITY OF RICHMOND, TEXAS	Date Rec'd In Permit Office DATE:
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BUSINESS LOCATION:

BUSINESS OWNER INFORMATION	Name:			
	Address:	Street		
		City	State	Zip Code
	Date of Birth:	Month:	Date:	Year:
	Identification:	Type:	Issuing Entity	No.:
		Give the type of Government issued ID such as a driver's license or state ID and issuing Entity, along with the Number		
	Telephone:	Telephone:		

COMPANY INFORMATION	Company, Corporation, or Business Owner:			
	Address:	Street		
		City	State	Zip Code
	Telephone:	Telephone:		

Texas State Sales Tax Number: _____

Attach a List of Employees, listing all employees, their names, addresses, and State License Numbers.

I hereby certify, under penalty of perjury, that I have read and examined this application and know the same to be true and correct.

Applicant Signature: _____ Date: _____

For City Office Use Only:	Warrant & Sex Offender Check: _____ Date: _____
	Richmond Police Telecommunications Officer
	APPROVED & ISSUED BY: _____ Date: _____
	Title: _____ Receipt