



CITY OF RICHMOND
PERMIT & LICENSE OFFICE
* S S A c f h e b STREET
RICHMOND, TEXAS 77469
281-232-6871 – FAX 281-238-1215

October 5, 2013

RE: Information for Obtaining Wrecker Permits to Perform Non-consent Tows in the City of Richmond.

To: Wrecker Company Owner/Operators,

On August 15, 2011, the City Commission passed and approved City Ordinance #2011-12, which regulates the operation of wreckers in the City of Richmond. All wreckers or wrecker companies that perform non-consent tows in the City must secure a permit from the City Permit & License Office. Also required, are Storage Lot permits.

On October 31, 2013 all current permits to perform non-consent tows in the City of Richmond will expire. On November 1, 2013 at 12:01 a.m. only wreckers or wrecker companies that have a valid City permit to perform non-consent tows in the City and, on the wrecker rotation list, will be eligible to perform non-consent tows. Application, review, approval, and issuance of permits will only be conducted during October of each year. Permits will be valid from November 1st to October 31st each year.

This year, applications will be received by the City during normal business hours October 1, 2013 until October 24, 2013 at 5:00 p.m. Late applications cannot be accepted. Permit applications will be processed by the City and new permits will be issued on or before October 31, 2013. Wrecker companies failing to submit a complete application, or cannot meet the requirements, or otherwise not approved for the permit, cannot resubmit until the following year.

Application forms, copies of the wrecker ordinance and guidelines may be obtained at the Permit & Licensing Office or online at: www.Richmondtx.gov

Rotation and operational guidelines are enforced by the Police Department only. All questions about rotation and operation of wreckers must be directed to the police department, Lt. Kovar, at 281-342-2849.

Sincerely,

Lori Bownds
Permits & Licensing
City of Richmond