

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on December 21, 2015 at 4:30 p.m.

- Before the meeting was declared open, Mayor Moore wished to comment the City the addition of the holiday lighting and the wreaths that have been hung downtown. They look beautiful
- Mayor Moore also wanted to mention the Share the Warmth program that was headed up by the Fire Department. The Mayor stated it was a wonderful program for our senior citizens.
- The Mayor wanted to thank the Police Department for the Santa Behind the Badge Program.
- Mayor Moore also commended the George Ranch High School Football Team for winning the State Championship 5A Division I. The second for LCISD.

Mayor Moore called the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Glen Gilmore, Commissioner - Absent  
Jesse Torres, Commissioner  
Terri Vela, City Manager  
Laura Scarlato, City Secretary  
Betsy Johnson, Attorney

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

- The Mayor was to present Ray Burciaga, 25 Years with the Fire Department, however Mr. Burciaga was not present.
- Mayor Moore was pleased to announce the City received the Certificate of Recognition in the H-Gac Parks and Natural Areas Award Competition for the Richmond Trails Master Plan. City Planner, Jessica Duet spoke regarding

the award and announced there would be a presentation and reception on January 19, 2015.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. Ms. Joan Williams McLeod had signed up to speak regarding the Williams Way Partnership, Ltd. Ms. McLeod grew up in Richmond but now lives in Galveston. Ms. McLeod is unhappy with the split of the sales tax for the MUD District No. 1. She feels that the Foundation should not have an undue advantage. The George and Wessendorff Foundations are owned by the state and should not have an advantage. She stated that she has already condemned land along Rabbs Bayou from 50ft to 200 ft. to drain excess water from the City of Richmond. She doesn't feel she should have to condemn additional land. Ms. McLeod requested her comments be considered. There were no comments; therefore the agenda item was closed.

Mayor Moore introduced agenda item A4, the consent agenda with the following items to be approved. The Mayor stated that they would be reviewing each item separately.

1. Review and approve the minutes for the November 16, 2015 Commission Meeting. There was no discussion therefore; Commissioner Torres made the motion to approve the minutes with Mayor Moore seconding the motion. The vote was two "ayes" and no "nays."
2. Review and approve the Fire Department Report. Chief Youngblood stated the Fire Dept. has been working with the county regarding and "active shooters" plan. This is a high target area due to the county buildings. Youngblood wanted the citizens to know that a plan is being derived. The Fire Dept. worked with the City for the Fall Cleanup Event during three weekends and literally tons of trash was removed. The Fire Dept. did a lot of coordination with the homeowners. The Dept. has been working on the Share the Warmth program which he praised a local resident for initiating the idea. Commissioner Torres motioned to accept the report of the Fire Department and Mayor Moore seconded the motion. There were two "ayes" and no "nays" to approve.
3. Review and approve the Police Department Report. Assistant Police Chief Dixie Brozowski spoke regarding the Santa Behind the Badge program. Ms. Brozowski lauded Officer Golovine for taking the lead on the program which provided 50 families with gifts and food for the holidays. It was stated that the officers canvas their beats to assess the families in need. Commissioner

Torres stated he had attended an event in Freeman Town that provided toys for the families. Commissioner Torres made the motion to approve the Police report with Mayor Moore seconding the motion. The vote was unanimous to approve.

4. Review and approve the Municipal Court Report. Terri Vela, City Manager stated that Mr. Carlisie has requested the City review the Court Fees. Susan Lang, Finance Director is currently reviewing all the court fines and procedures and they will be addressed at the January 2016 Commission Meeting. Commissioner Torres made the motion to approve the Municipal Court Report with Mayor Moore seconding the motion. The votes to approve were two "ayes" and no "nays".
5. Review and approve the Tax Assessor/Collector Report. There was no discussion and Commissioner Torres motioned to approve the Tax Assessor/Collector Report. Mayor Moore seconded the motion and the vote was unanimous to approve.
6. Review and approve the Monthly Financial Report. Susan Lang, Finance Director spoke regarding the Financial Report and answered any questions the Mayor and Commissioners had regarding the sample water bills she provided. Lang stated that return envelopes will be included with the bill and how smoothly the transition has been. Commissioner Torres noted the Senior Citizen discount. It was stated the new water bills were going to be a vast improvement. Commissioner Torres made the motion to approve the Monthly Financial Report with Mayor Moore seconding the motion. The vote was two "ayes" and no "nays" to approve.
7. Review and approve the Public Works Report. Howard Christian, Public Works Director was not present and there was no discussion. Commissioner Torres made the motion to approve the Public Works Report with Mayor Moore seconding the motion. The vote was unanimous to approve.
8. Review and consider taking action on the Preliminary Plat regarding E Lox Biz Park, 3.9999 acres of land, 2 reserves. Commissioner Torres motioned to approve the Preliminary Plat for E Lox Biz Park with Mayor Moore seconding the motion. The votes were two "ayes" and no "nays" to approve.
9. Set the date for the next meeting to be Monday, January 11th @ 4:30p.m.

Mayor Moore introduced agenda item A5, the Year End Update from the Richmond Historical Commission. Mr. Barry Beard was present to provide the report. The Historical Commission meets every third Tuesday of every month and everyone is welcome and encouraged to attend. The report period is from July – December, 2015. Certificates of Appreciation were presented to The Trough, The

Irwin Law Firm and Dr. Mazza for their Christmas decorations at their business locations. The Way Fair sign task force has been working with Jessica Duet, City Planner. Clair Rodgers keeps them updated regarding the Fort Bend Museum and Betty Onheiser recently gave a presentation on Historic Preservation Markers. On behalf of OakBend Hospital, Mr. Beard wished to thank the Police Department for providing the Active Shooter Drill for the Hospital. There being no further discussion, this agenda item was closed.

Agenda item A6 to review and consider taking action on Resolution No. 118-2015, Utility Agreement, Strategic Partnership Agreement and the Fire Protection Agreement for the Williams Ranch MUD No. 1. City Manager, Vela described the need for the three agreements and what each entails. The MUD creation consent outlines the operations of the MUD Supply Contracts. The Sales Tax scenario is different with each MUD that the City has agreements with. The SPA Section 4.01 outlines the allocations. The Fire Protection Agreement is currently being reviewed by the TCEQ. At this time, the City is only asking for the approval of the Water and Wastewater Contracts. **Commissioner Torres motioned to approve Resolution No. 118-2015 but it is contingent upon the SPA being approved.** The agreement provides for an 85/15% Sales and Use Tax with 85% going to the City of Richmond. Mayor Moore seconded the motion and the vote was unanimous.

Mayor Moore introduced agenda item A7 to review and consider taking action on the request for waiver of street closure fees for the Miracle on Morton Event, December 5, 2015. The Mayor commended the organizers for the event being a huge success and the beautiful weather that was enjoyed by all. City Manager Vela stated she had received a letter from Larry Pittman requesting the waiver. Commissioner Torres made the motion to approve the waiver of street fees for Miracle on Morton and Mayor Moore seconded the motion. There were two "ayes" and no "nays" to approve.

There being no further business to be brought before the Commission, Commissioner Torres motioned for the meeting to be adjourned. Mayor Moore seconded and the Commission adjourned. The meeting was adjourned at 5:06 p.m.

APPROVED:

  
Evalyn W. Moore, Mayor

Attest:



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Laura Scarlato, City Secretary