

**STATE OF TEXAS      \***

**COUNTY OF FORT BEND   \***

The City Commission for the City of Richmond, Texas met in regular session on February 20, 2012 at 4:30 P. M., with the following members present:

Hilmar G. Moore, Mayor  
Bill Dostal, Commissioner  
Gary Gillen, Commissioner

Mayor Moore opened the meeting at 4:30 p.m. and stated that the agenda would be followed as posted. He read and presented proclamations to Jeff Schumann, with Fort Bend County Farm Bureau, for "Food Check Out Week", and Zoe Flores, a member of Girl Scouts of San Jacinto Council, for "Girl Scouts Centennial Day".

Mayor Moore asked for any public comments. Wilford Okaford, owner of Richmond Taxi Company, spoke about the City's taxicab ordinance.

The Commission reviewed the minutes for the regular meeting held January 17, 2012. Upon motion from Gillen, seconded by Dostal, the vote was unanimous for approval of the minutes, with a correction on page 2, third paragraph, of wording to "*Commissioner Dostal seconded*". The special meeting minutes were also unanimously approved with a correction of the wording from "*Courthouse*" to "*Fort Bend County Justice Center.*" The monthly Fire Department report, the Police Department report, the Municipal Court report, the tax report and the financial report were reviewed by the Commission. Motions for approval were made, seconded, and all reports were unanimously approved by the Commission.

The next meeting date was set by the Commission for 4:30 p. m., March 19, 2012.

The Commission reviewed the City Manager's Report. Updates on Texas Department of Housing and Community Affairs, Lamar Drive Phase III & IV, North Second Outfall Structure Detention and Drainage and various meeting requests were included. Under other business discussed, a proposal from J&N Hippler, Inc. for air conditioning and heating at the Water Barn Facility was approved in the amount of \$31,200.00.

The Commission discussed the layout of FM 762 Loop, Fort Street, Austin Street and Front Street. Peter Ring, with Schaumburg & Polk, Inc., gave a presentation on a modified T intersection. The Commission agreed with the concept.

The Commission discussed Hillcrest Drive traffic. Commissioner Dostal made a motion to approve proceeding with a formal study from Traffic Engineers, Incorporated, Commissioner Gillen seconded and the vote was unanimous to proceed with the study.

The Commission reviewed a resolution to amend the City Budget for FY 2010-2011. Commissioner Dostal made a motion to approve the resolution, Commissioner Gillen seconded and the vote was unanimous to pass and approve Resolution No. 19-2012.

The Commission reviewed Engineering Statement of Qualifications for Community Development Block Grant Phase III-North Richmond Sanitary Sewer Improvements. Three SOQs were received. Commissioner Dostal made a motion to approve Kelly Kaluza and Associates, Commissioner Gillen seconded and the vote was unanimous for approval.

The Commission discussed application for Fort Bend County Community Development Block Grant Fund for Phase IV of the North Richmond Sanitary Sewer Improvements. Commissioner Dostal made a motion for Lenert Kurtz, Director of Public

Works, to be the authorized official and designated contact person for Phase IV of the Community Development Block Grant Program and Commissioner Gillen seconded. The vote was unanimous for approval of Lenert Kurtz as the authorized official to submit the application and sign all documents and as the designated contact person for CDBG Phase IV. Letters of authorization to Fort Bend County were signed by Mayor Moore and copies filed with these minutes.

Mayor Moore introduced Resolution No. 16-2012 entitled: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RICHMOND AUTHORIZING THE SUBMISSION OF APPLICATION TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR PHASE IV – NORTH RICHMOND SANITARY SEWER IMPROVEMENTS. Upon motion from Commissioner Gillen, seconded by Commissioner Dostal, motion carried and Resolution No. 16-2012 authorizing the submission of the application was unanimously passed and approved.

The Commission reviewed appointment of Board Member Position 2 on the Richmond-Rosenberg Local Government Corporation. Commissioner Dostal made a motion to reappoint Kenneth Kucherka, Commissioner Gillen seconded and the vote was unanimous to pass and approve Resolution No. 17-2012, appointing Kenneth Kucherka to Position 2 on the Board of the RRLGC for another term.

The Commission reviewed a property transfer agreement for a utility vehicle, skid unit and trailer from Fort Bend County through the Homeland Security Grant Program. Commissioner Dostal made a motion to approve the transfer agreement, Commissioner Gillen seconded and the vote was unanimous for approval of the agreement.

The Commission discussed credit card acceptance for Court and permit fees. No action was required as this was covered under Resolution No. 03-2011.

The Commission reviewed a lease agreement with Houston Community Bank for a sweeper broom for Street Department. Commissioner Dostal made a motion to approve the lease agreement, Commissioner Gillen seconded and the vote was unanimous for approval. Resolution No. 20-2012, authorizing the Personal Property Lease Agreement, was unanimously approved and adopted.

The Commission discussed an agreement for membership with National Joint Powers Alliance for purchasing needs. Commissioner Dostal made a motion to approve the agreement, Commissioner Gillen seconded and the vote was unanimous for approval of the agreement.

The Commission reviewed a resolution electing not to require the remittance of Comcast PEG one percent capital fee. Commissioner Gillen made a motion to forgo the PEG fee, Commissioner Dostal seconded and the vote was unanimous to pass and approve Resolution No. 18-2012 electing not to require the remittance of a PEG fee.

The Commission reviewed a request to waive the street closing permit fee for the Historic Richmond Association Antique and Artisan Show. Commissioner Dostal made a motion to approve the request, Commissioner Gillen seconded and the vote was unanimous to approve waiving the fees.

The Commission discussed the proposed park next to the Police Department. Upon motion from Gillen, and second from Dostal, motion carried and the vote was unanimous for it to be named Wessendorff Park.

The Commission reviewed a contract with the Central Fort Bend Chamber Alliance. The contract was approved by votes for approval from Commissioner Dostal and Commissioner Gillen. Mayor Moore abstained from voting.

The Commission reviewed a Contract for Election Services with Fort Bend County, for the May 12, 2012 City Election. Commissioner Dostal made a motion to approve the contract, Commissioner Gillen seconded and the vote was unanimous for approval of the Election Contract with Fort Bend County.

The Commission reviewed an Order calling the May 12, 2012 General Election for City Officers. Commissioner Gillen made a motion to approve the Election Order, Commissioner Dostal seconded, and the vote was unanimous to order the City Election to be held May 12, 2012.

The Commission discussed an ordinance Establishing the Richmond Historical Commission and Historic Overlay District. The ordinance was tabled.

The Commission discussed a Dedication of Drainage Easement across the South Wastewater Treatment Plant Site. Upon motion from Dostal, seconded by Gillen, motion carried, and the vote was unanimous to approve the dedication of the drainage easement for public use.

The Commission reviewed the preliminary plat for Rio Vista Section 2. Commissioner Dostal made a motion to approve the plat conditionally, Commissioner Gillen seconded and the vote was unanimous for conditional approval of the preliminary plat for Rio Vista Section 2.

The Commission reviewed the final plat for CVS Plantation South, 1.857 acres. Commissioner Gillen made a motion to approve the plat conditionally, Commissioner Dostal seconded and the vote was unanimous for conditional approval of the final plat for CVS Plantation South.

The Commission discussed the City's 175<sup>th</sup> Celebration. It was unanimously agreed that an advisory committee, reporting to the City Manager, could be established.

Mayor Moore announced that the Commission would now meet in Executive Session under Section 551.71 of the Texas Local Government Code to discuss legal matters.

The Commission reconvened in Open Session. There was no action taken as a result of the Executive Session. There being no further business, the meeting was adjourned.

Approved:

  
~~Hilmar G. Moore, Mayor~~  
WILLIAM H. DOSTAL SR. MAYOR PRO TEM

Attest:

  
Mona Matak, City Secretary